

Overseas Moving Limited

Airfreight Seafreight Packing Warehousing



Chapel End, Broxton, Dunmow, Essex, CM6 2BW

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DELIVERY DATA FORM

WE CANNOT ARRANGE DELIVERY WITHOUT THE RETURN OF THIS COMPLETED FORM.

Please return this completed form as soon as possible. Without the information on this sheet, delivery will not be arranged and storage charges may be incurred as a result.

Below you will find a questionnaire which we would be grateful if you could complete in as much detail as possible.

CONTACT NAME: Mr / Mrs / Miss / Ms _____

OUR REFERENCE NUMBER: _____

Contact Telephone No. (Inc. STD Code):

Daytime _____ Home _____

Mobile _____ Email address _____

DELIVERY ADDRESS: _____

_____ Postcode _____

Is the Delivery address?:

Bungalow

House – Number of storeys 2 / 3 / 4

Flat – Which Level? _____ Is a lift available? Yes / No

Modern / Period Property

Distance from Van to door _____

Is the front door level with the road? Yes / No.

If no, what is vertical difference/number of steps _____

Do you require a full unpacking service? Yes/ No

Please note we will not unpack owner packed goods

Do you require our crew to assemble any furniture? Yes/ No

Please note we are unable to assemble new furniture or any items not previously dismantled by the origin agent.

Please Indicate if storage will be required Yes No

If so how long is the storage period likely to be? _____

Continued

Are you aware of any particular problems to your property i.e. low wires over drive, overhanging trees, unmade roads, narrow roads/gateways, weak / low bridges, narrow staircases/ doorways/ low ceilings

Do any items need to go through windows or hatches?

Will our vehicle have problems with access and/or parking? (Please remember that a 40' long truck may be used and extra space is required for safe unloading.)

Is the property within the London congestion charge? Are additional parking permits required? (Please note it is your responsibility to arrange parking permission and permits with the authorities.)

Please provide directions/map for our crew in the space provided, to aid us to find your address:

I confirm that all of this information on this form is correct, and I will notify Overseas Moving of any alterations at the earliest opportunity. I understand that (unless otherwise agreed with the origin agent) my charges include delivery to a property with free, legal, adjacent parking within 25m, with suitable level path to main access doorway. I accept that additional charges may be incurred if the above details do not fit with this description.

Signed _____

Date _____